

August 9, 2012  
NMCC Meeting

The meeting was called to order and the July minutes are accepted and approved. In attendance were Barbara, Michele, Maureen, Joyce, Nikki, Mary, Tom, Alan, Ned, Nan and prospective member Trisha.

Tom gave the treasurer's report.  
This balance noted is as of June 30 so the balance is really \$14,000 - higher then reflected. \$400 was received 8/9, as well as \$1000 from the town.  
The report was approved.

According to Maureen the 2012 Garden Tour was the best ever. 115 tickets were sold. This is 25 more than ever and 130+ people attended.

Fundraising letters have generated \$5502 and we were at \$7280 last year so we are not sure what is going on.

Nan and Trisha will need to do the basics training. For the training:  
User name NewMarlborough  
Password 63S23P

We still need a Co-Chair to take over for the following year. No one has come forward so Barbara suggested the following plan:  
Michele will be a co-chair when she comes back and Nan will be the secretary in her place.

Michele and Nan are willing but it is contingent on the SBRSD Task Force ending. This plan is approved.

## GRANTS

Grant submission is coming up and we need to look at the guidelines.  
Barbara wants us to think about whether we just support NM projects. If we want to approve the new guidelines we need to do so by the end of August.  
We are strongly in favor of this.

The list of current members needs to be updated and Alan has volunteered to tackle this project.

Tom Weeks needs to work on numbers and submit the annual reconciliation form for town's accounts. He will meet with Tara.

Jen Lawless sent a message that they are offering a postcard to send out to previous grant recipients announcing how much money is available in grants for this year. Should the

grant application be publicized and would the Berkshire Record be a good place to announce this?

Tom has still not heard from Sandisfield Arts Center and Jean Atwater Williams regarding the Reimbursement form. Joyce knows her and will ask her to send in the reimbursement form for the \$200 to be sent.

Burritt Day:

Friday the 17<sup>th</sup> @10am we all need to be at the Barn to help move boxes up to the Green and Barb will send out a reminder email.

Maureen mentioned that groceries bags and boxes are needed for the sale  
Silent Auction items have not been great this year. Louise's coffee maker is a possibility. Maureen will make the forms for these items.

Walking the 5K course was fun and thanks to Ned for lunch. We have found out that the run is actually a bit longer than a 5K. Ned suggests that we put a sign letting the runners know when the 5K actually stops.

We will need people to man certain spots along the path. We need someone to point the way to Mepal, and someone to give water from Berkshire Mountain Springwater. We hope to use fewer bottles this year.

Charlotte Smith and Mary Shalaby were volunteered by their mothers to man a table on the route.

We are going to drop the walker medals this year.

Smitty Pignatelli is unable to attend this year and the citation will be mailed. We have our own award to present.

Barb Lowman and someone from the Select Board can give the award in his place and deliver a pleasant little short speech.

We have the plaque nameplate and a screwdriver provided by Tom Weeks.

Joyce really liked the insert and we all agreed it looked great.

Ned and all think the shopper's ads look good and it is a great value.

Did we advertise for the auto show? Yes, and we put it in the arts instead of car section.

The poster is great. We discussed the possibility of selling the work, or prints as a Silent Auction item. Barb will check with Pam Stebbins to find out about the artist and the origin and the possibilities of a money making venture.

Mary will hang posters at Umpachene Falls.

White Elephant table needs volunteers. Maybe Cam is free. Possible helpers:

Holly/Louise/Ellie/Pam

Barb will check with Pam and Holly about their availability.

Tarps will be needed and we should bring them on Friday.

We decided to revisit the idea of a postcard mailing next year because we are a little late this year to have it be worth the time and money.

We need help setting up from 1-4 pm on Friday and tearing down on Saturday from 3-5pm.

Dakota Nordoff and Sam Hess are available.

We need to find some more able bodies for a paid position. We are paying \$8 per hour. Have them call Alan @ 229-8972.

Nikki thinks the banner for Charles Flint is beautiful and is coming soon. It is 18 x 72" and will hang by the tent.

Nikki will pick it up on Monday. Bungee cords will be needed and she has an invoice to submit.

Alan does not want to be the "no parking enforcer" so we need someone else. The Inn Guests are part of the issue. Nikki will contact Peter Platt to address the issue. Maybe Scott Farrell can help.

Restroom signs are again an issue. We need to put signs in the Inn so people do not use their restrooms. Nikki will get those.

Nikki has a major conflict on Friday and will not be available to set up.

Barb assumes we will have lots of emailing back and forth to finalize all other arrangements for Burritt Day.

#### OTHER BUSINESS:

Alan: Berkshire Playwrights lab, "again it was fabulous." He is so glad we are supporting it.

Meeting adjourned.